

PROVINCE OF BRITISH COLUMBIA

ORDER OF THE MINISTER OF  
EDUCATION AND CHILD CARE

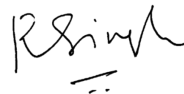
*School Act*

Ministerial Order No. M339

I, Rachna Singh, Minister of Education and Child Care, order that, it being in the public interest, the attached Administrative Directive to the Board of Education of School District No. 61 (Greater Victoria) is made.

September 17, 2024

Date



Minister of Education and Child Care

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*(This part is for administrative purposes only and is not part of the Order.)*

**Authority under which Order is made:**

Act and section: School Act, R.S.B.C. 1996, c. 412, ss. 81 and 168.03 (1)

Other: \_\_\_\_\_

**ADMINISTRATIVE DIRECTIVE TO  
BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 61  
(GREATER VICTORIA)**

- 1** The Board of Education of School District No. 61 (Greater Victoria) (the “Board”), in collaboration with the Victoria Police Department, the Saanich Police Department, the Oak Bay Police Department and the West Shore RCMP (the “Police”), will develop a proactive, coordinated safety plan (the “Safety Plan”) in accordance with this administrative directive.
- 2** The Safety Plan will:
  - (a) address increased gang activity, safety concerns, crime prevention, and crisis response at schools in the school district,
  - (b) include a commitment to improve the relationship between the Board and the Police,
  - (c) establish proactive safety, crime prevention, and crisis response strategies to be used at schools in the district, including student safety supports needed immediately for the 2024/2025 school year,
  - (d) describe how the Board will collaborate with the Police, First Nations, individuals, organizations, or service providers that the Board has identified as having an interest in the learning and well-being of students at the school, to promote mutual respect, support, integrity, accountability, and the principles of equity, diversity, and inclusion in the school environment,
  - (e) establish a trauma-informed approach for interactions between students and Police officers to foster positive and respectful relationships,
  - (f) include a protocol for communication and coordination between the Board and the Police,
  - (g) describe the respective roles and responsibilities of the Board and the Police in implementing preventative approaches and responses to safety concerns related to students and the school community, and
  - (h) establish a process for changing the Safety Plan that includes collaboration with the Police and that provides for 60 days advance written notice of changes to the Minister.
- 3**
  - (1) The Board will identify all Board policies relevant to student safety and update those policies as needed to protect student safety.
  - (2) Updated policies should be publicly available and in effect by July 1, 2025.
- 4** The Board will:
  - (a) provide a progress report outlining the timelines and process to be undertaken to develop the Safety Plan, including the collaboration with the Police, First Nations, individuals, organizations, or service providers that the Board has identified as having an interest in the learning and well-being of students at the school, and
  - (b) submit the report to the Minister for approval by October 1, 2024.

- 5** The Board will provide the Safety Plan to the Minister for approval by November 15, 2024.
- 6** After receiving approval from the Minister, the Board will implement the Safety Plan.